



2022 Neighborly® Reunion

Gaylord Opryland Hotel | Nashville, TN

October 15 - October 17, 2022

- **NAME BADGES:** Vendor attendees will be provided name badges for the exhibit show. An electronic form to submit vendor attendee names will be sent out closer to the event date. Name badges will be included in your vendor packet at the event.
- **LUNCH TICKETS:** For one day of the vendor show, two (2) lunch tickets will be provided with every booth purchased. Cost for each additional ticket is \$45.
- **AWARD BANQUET TICKETS:** Banquet tickets are not included, but they are available for purchase. The cost for each ticket is \$125.
- **SPONSORSHIPS:** Exhibit booth information is attached. Additional sponsorship opportunities are available through the ProTradeNet® Promo Kit.
- **ADDITIONAL NEEDS:** Our decorating company will be on hand to provide any additional needs you may have such as additional tables, etc. An electronic informational/ordering packet will be provided closer to the event date.
- **TEAR DOWN:** Vendor booths may not be dismantled prior to the scheduled time. A detailed agenda will be provided to all participating vendors closer to the event date.



NEIGHBORLY REUNION PRICING FOR EXHIBIT SPACE

AGREEMENT made by and between the undersigned exhibitor and Neighborly producer of Neighborly Reunion. We request the following exhibit space(s) for our exclusive use at Neighborly Reunion. **We further understand that space must be paid for upon registration** and will be assigned on a first-come, first-served basis at the discretion of Neighborly Reunion. Booth space is limited; register now to guarantee your participation.

This exhibit space is to be used by us for the display and sale of the products and services listed in our registration materials and for no other purpose. We hereby understand and agree that the exhibit space(s) leased herewith consists of the specified divider drapes. The minimum dimension of a single booth is 8' x 10', with a backdrop drape of 8 feet and side divider drapes of 3 feet. **(1) 6' table, (2) chairs and a trashcan will be provided during the show at no additional cost.**

It is hereby understood and agreed that any other requirements desired by the exhibitor involving use of utilities, display size, or decoration must be approved by Neighborly, in writing, with any additional space involved being the sole obligation of the Exhibitor.

January-July 2022

Booth Rate: \$3,900

**Pricing subject to change.*



RULES & REGULATIONS

The following Rules and Regulations must be followed by all exhibitors at the 2022 Neighborly Reunion.

1. **SET UP DATES & TIMES:** **Saturday, 10/15** **9am-7pm**
 Sunday, 10/16 **8am-12pm**
TEAR DOWN DATE & TIME: **Monday, 10/17** **4pm**
2. Water, gas, electricity, & internet are exhibitor responsibilities in accordance with Gaylord Opryland Hotel.
3. **As a condition of Neighborly Reunion registration, each vendor will be asked to donate item(s) in the amount of \$100 to be given away during Neighborly Reunion events.**
4. All booths must be manned at all times during the show hours. Failure to be manned during scheduled hours may result in disallowed future reunion participation.

5. **VENDOR MEETING:** **Sunday, 10/16** **1-2pm**
6. **EXHIBIT HOURS:** **Sunday, 10/16** **3-7pm**
 Monday, 10/17 **11:30am-4pm** (Lunch Provided)

7. Neighborly will provide security in the exhibit area during all open hours. HOWEVER, IT IS EXPRESSLY UNDERSTOOD AND AGREED BY EACH AND EVERY CONTRACTING EXHIBITOR AND ITS AGENTS THAT NEITHER NEIGHBORLY, NOR ITS EMPLOYEES, NOR ITS CONTRACTORS SHALL BE LIABLE FOR LOSS OR DAMAGE TO THE GOODS OR PROPERTIES OF EXHIBITORS. AT ALL TIMES SUCH GOODS AND PROPERTIES REMAIN THE SOLE POSSESSION AND CUSTODY OF EACH EXHIBITOR. THE EXHIBITOR AGREES TO DEFEND AND INDEMNIFY NEIGHBORLY, IT'S MANAGERS, OFFICERS, MEMBERS, SPONSORS, EMPLOYEES, AND AGENTS AND TO HOLD THEM HARMLESS FROM ALL CLAIMS, DEMANDS, ACTIONS, COMPLAINTS, SUITS OR LIABILITY FOR ANY PROPERTY DAMAGE, PERSONAL INJURY OR OTHER DAMAGES THAT MAY BE SUSTAINED BY ANY INDIVIDUAL OR ENTITY, INCLUDING THE EXHIBITOR AND HIS AGENTS OR EMPLOYEES, ON OR ABOUT THE EXHIBITOR'S DISPLAY SPACE OR OTHERWISE ARISING OUT OF THE EXHIBITOR'S PARTICIPATION IN THE REUNION EXPOSITION, INCLUDING SUCH INJURY OR DAMAGE OF ANY NATURE WHICH MAY RESULT, IN WHOLE OR PART, FROM THE NEGLIGENCE OF ANY OF THE EMPLOYEES OR AGENTS OF THE EXHIBITOR.
8. Each exhibitor will, if requested by Neighborly, furnish a certificate of comprehensive general liability insurance coverage, including protective and contractual liability coverage of \$200,000/\$500,000 for bodily injury and \$50,000 property damage; and Workmen's Compensation with Employer's Liability coverage of \$100,000.
9. Neighborly reserves the right to make such additional conditions, rules and regulations as Neighborly deems necessary to enhance the success of the exhibition.
10. Exhibitors agree to comply with all laws, ordinances, rules and regulations of Gaylord Opryland Hotel.
11. No refunds will be given less than 90 days prior to event.
12. All matters and questions not covered by these rules and regulations are subject to decision of Neighborly. Any request for exceptions should be made in writing.

I HAVE READ, UNDERSTAND AND AGREE WITH THE TERMS IN THE CONTRACT FOR EXHIBIT SPACE, RULES, REGULATIONS, AND HAVE RETAINED A COPY.

_____ **Date**

_____ **Exhibitor's Signature**



REGISTRATION & PAYMENT

COMPANY: _____

CONTACT NAME: _____

EMAIL: _____

PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

NUMBER OF BOOTH(S): _____

TOTAL BOOTH(S) COST: _____

DOOR PRIZE ADD-ON: YES, PLEASE PURCHASE A \$100 DOOR PRIZE*
ON MY COMPANY'S BEHALF

*SEE ITEM #3 UNDER "RULES & REGULATIONS" FOR MORE INFORMATION.

PAYMENT METHOD:

CHECK CREDIT CARD INVOICE

SIGNATURE: _____ DATE: _____

MAKE CHECKS PAYABLE TO:

ProTradeNet, LLC
1010 N. University Parks Drive
Waco, TX 76707

Submit completed registration forms to ProTradeNet at:
vendor@protradenet.com

Please note: The Rules & Regulations form must be included with Registration & Payment form to guarantee Registration.